



# **The National Servicemen's Association of Australia Inc**

## **AGM 2021**

### **Annual General Meeting**

**held in Sydney NSW, 25 May 2021**

# **Minutes**



# TABLE OF CONTENTS

1.	OPENING OF MEETING .....	3
2.	ATTENDANCE & RECEIPT OF APOLOGIES.....	3
3.	ACCEPTANCE OF MINUTES FROM PREVIOUS MEETING (2020) .....	3
4.	PRESENTATION OF REPORTS .....	3
5.	NATIONAL CAPITATION LEVIES.....	5
6.	GENERAL BUSINESS.....	5
7.	ELECTION OF NATIONAL EXECUTIVE .....	5
8.	APPOINTMENTS.....	6
9.	PRESENTATION .....	7
10.	DATE AND LOCATION OF NEXT MEETING.....	7
11.	CLOSE OF MEETING .....	8



## **1. OPENING OF MEETING**

- 1.1 The National Vice President and Chairman, Ron Brandy, opened the meeting at 2:30pm and reminded members of the election, and advised Mr Frank Miller, Chairman of the OTU Association would be Returning Officer.

## **2. ATTENDANCE & RECEIPT OF APOLOGIES**

- 2.1 Attendees, apologies, and proxies as per earlier Council meeting.

- 2.2 **Motion:** *That the attendees, apologies, and proxy appointments of the previous Council meeting be accepted.*

**Moved:** B Connelly (VIC)      **Seconded:** G Hand (ACT)      **Motion Carried.**

## **3. ACCEPTANCE OF MINUTES FROM PREVIOUS MEETING (2020)**

- 3.1 **Motion:** *That the Record of Proceedings from the 2020 Annual General meeting by email as circulated be taken as a read and confirmed true record.*

**Moved:** B Sonter (TAS)      **Seconded:** B Connelly (VIC)      **Motion Carried.**

## **4. PRESENTATION OF REPORTS**

### **4.1 National President**

- 4.1.1 Due to the President being a late absentee, the Vice President gave a brief overview of limited activities during 2020.

### **4.2 National Secretary**

- 4.2.1 Presented by Noel Moulder. Copies issued and the following points emphasised.

- i. No enquiries regarding Association membership;
- ii. There is an increasing decline in enthusiasm amongst members;
- iii. Some Sub-Branches are struggling to keep Executives;
- iv. Website activity increased;
- v. Two additions to the Memorial Register;
- vi. National Sub-Branch Register work in progress;
- vii. The Corporate Seal was not used in 2020;
- viii. Minute Register maintained and up to date;

- ix. Correspondence Register maintained and up to date;
- x. Grant in aid from the DVA for 2020 was extended to 2021;
- xi. Grand in aid application to be submitted February 2022;
- xii. AWM ceremony for 2020 was cancelled; and
- xiii. Scheduled National meetings for 2020 were also cancelled.

## **4.3 National Treasurer**

4.3.1 Presented by Carl Adams. Copies issued and the following reports were tabled and discussed.

- i. Summary of Income and Expenditure;
- ii. Statement of Financial Performance;
- iii. Statement of Financial Position;
- iv. Reconciliation of Funds;
- v. Plant and Equipment Register;
- vi. Capitation fee payments and comparison;
- vii. Budget for 2020 and 2021; and
- viii. Auditor's Report for 2020.

4.3.2 Treasurer's Review

- i. Anomaly in Capitation fee payment to due late payments. Amounts relative to 2020 down on Budget;
- ii. Have received no commission on rose sales. To be followed up;
- iii. Grant received in 2020 not yet disbursed;
- iv. Reduced income and expenditure due to Covid;
- v. Reconciliation of financial position prepared on an accruals basis with the financial performance prepared on a cash basis, and
- vi. Budget for 2021 was provided discussion.

4.3.3 Debate and discussion on items in reports.

Considerable discussion on containing costs and obtaining grants to supplement falling income. Answers to items of concern were provided by the Treasurer.

**4.4 Motion: *That all reports as presented and circulated be taken as read and accepted.***

***Moved: N Mallard (NSW)    Seconded: N Freier (QLD)    Motion Carried.***



## 5. NATIONAL CAPITATION LEVIES

5.1 The Association By-Law 7.1 requires the AGM to determine a Capitation Fee for each individual financial Member Association for the following year.

### 5.2 Consider Member Capitation Fee for Year 2022

5.2.1 The following member discussion it was agreed the fee shall remain as per 2021 and there be no increase. 2022 shall be \$5.00 per financial member.

5.2.2 *Note: During discussion, the Chairman proposed that for future changes to the levy, a formula should be developed based on the CPI (Consumer Price Index).*

## 6. GENERAL BUSINESS

### 6.1 By-Law Amendment Proposal

6.1.1 The Secretary sought support to amend Section 10, Sub-Section 10.1 titled 'Executive Members' and remove *Finance Chairman* and replace with *Past President*.

6.1.2 **Motion:** *That Sub-Section 10.1 of the Association By-Laws be amended to read as follows:*

*“The Executive of the National Association shall consist of a President, Vice President, Secretary, Past President, Treasurer, and Media Officer, all of whom shall be Ordinary or Life members of an individual Member Association.”*

**Moved:** N Moulder (SEC)      **Seconded:** F Miller (OTU)      **Motion Carried.**

## 7. ELECTION OF NATIONAL EXECUTIVE

7.1 Returning Officer, Mr Frank Miller presides and declares all positions vacant.

7.2 Advised positions to be filled.

- i. National President;
- ii. National Vice President;
- iii. National Secretary;
- iv. National Treasurer and
- v. National Media Officer.

7.3 The Returning Officer reported nomination forms have been scrutinised and are in accordance with the Association Rules and By-Laws.

- 7.4 The Returning Officer advised nominations for the following positions had been received.
- i. **National President:** (One only) Mr Ron Brandy VIC
  - ii. **National Secretary:** (One only) Mr Noel Moulder NSW
  - iii. **National Treasurer:** (One only) Mr Richard Tregear VIC
- 7.5 The Returning Officer advised as there being only one nomination for the positions of President, Secretary and Treasurer that those nominees be duly elected unopposed for a two (2) year period.
- 7.6 There being no nominations for the positions of Vice President and Media Officer, those positions are declared VACANT and can be filled from the floor.
- 7.6.1 Nomination for the position of Vice President was called for. No nomination was received.
- 7.6.2 Nomination for the position of Media Officer was called for. No nomination was received.
- 7.6.3 With no nominations from the floor of the meeting, these positions can now be filled by President appointment.
- 7.7 The incoming President was invited to take the Chair.

## **8. APPOINTMENTS**

- 8.1 The Chairman, Mr Ron Brandy called for nominations for the following positions.

### **8.2 Member Association Delegates**

- 8.2.1 The following nominations were received:
- i. ACT: Mr John Faunt and Mr Gary Hand
  - ii. WA: Mr James Duquemine and Mr Stuart Fairbain
  - iii. SA: Mr Barry Presgrave OAM and Mr John Thorne;
  - iv. O.T.U: Mr Frank Miller and Mr Bernie Gleeson;
  - v. NSW: Mr Barry O'Keefe and Mr Norm Mallard;
  - vi. VIC: Mr Bob McIvor OAM and Mr Bernie Connelly;
  - vii. NT: Mr Mike Lane and Mr Ron Strachan;
  - viii. QLD: Mr Neal Freier and Mr Tony Stevenson OAM; and
  - ix. TAS: Mr Barry Sonter and Mr Neville Pulford.

## 8.3 Position Appointments

### 8.3.1 Nominations received from the floor:

- |  |   |
|--|---|
| i. Auditor:                            | Mr David Taplin (TBT Accounting, VIC);                  |
| ii. Public Officer:                    | Mr Barry Presgrave OAM;                                 |
| iii. National Webmaster:               | Ms Vicki Blundell;                                      |
| iv. Chairman Membership Committee:     | Mr Barry Presgrave OAM;                                 |
| v. Chairman Rules & By-Laws Committee: | Mr Frank Miller, and                                    |
| vi. Patrons:                           | Dr Brendan Nelson AO and<br>Mr Earle Jennings AM RFD ED |

### 8.3.2 **Motion:** *That those persons so nominated be accepted and appointed for a period of two years.*

**Moved:** B Connelly (VIC)      **Seconded:** G Hand (ACT)      **Motion Carried**

## 8.4 Bank Signatories

### 8.4.1 It was agreed that subsequent to the election, bank signatories will have to be changed:

- i. Mr Ron Brandy to replace Mr Earle Jennings;
- ii. Mr Richard Tregear to replace Mr Carl Adams, and
- iii. Mr Moulder to remain.

Any two of the above three to sign.

## 9. PRESENTATION

- 9.1 In honour of Carl Adams' retirement, President Ron Brandy read a citation on Carl Adams detailing his work and exceptional efforts for both State Branches and the National Association. He was presented with a *Barry Vicary Fellowship Award*. Individual State members thanked Carl for his assistance and wished him well in his retirement.

## 10. DATE AND LOCATION OF NEXT MEETING

- 10.1 Following discussion, it was agreed Sydney, on Tuesday ,15 March 2022 at a venue to be determined.



**11. CLOSE OF MEETING**

10.1 With no further business, the Chairman closed the meeting at 4:50pm.