



The National Servicemen's Association of Australia Inc

AGM 2022

Annual General Meeting
held in Sydney NSW, 29 March 2022



Minutes



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1. OPENING OF MEETING



- 1.1 The National President and Chairman, Ron Brandy, opened the meeting at 3:20pm, reminding members this is not an election meeting and advised there were several procedural matters that had to be completed.

2. ATTENDANCE & RECEIPT OF APOLOGIES

- 2.1 Attendees, apologies, and proxies as per earlier Council meeting.

- 2.2 **Motion:** *That the attendees, apologies, and proxy appointments of the previous Council meeting be accepted.*

Moved: N Freier (QLD) **Seconded:** T Stevenson (QLD) **Motion Carried.**

3. ACCEPTANCE OF MINUTES FROM PREVIOUS MEETING (2021)

- 3.1 **Motion:** *That the Minutes from the May 2021 Annual General meeting as circulated be taken as a read and confirmed true record.*

Moved: B Sonter (TAS) **Seconded:** R Tregear (TREAS.) **Motion Carried.**

3.2 Matters Arising

- 3.2.1 Members were reminded that item 7.6 showed the positions of Vice President and Media Officer being declared vacant and to date no nominations have been received. Nominations are being sought for these positions.

4. PRESENTATION OF REPORTS (YEAR ENDING DECEMBER 2021)

4.1 National President

- 4.1.1 Presented by Ron Brandy. Copies issued and the following points highlighted.

- i. National Executive have been active in the ongoing management of the corporate identity and all requirements have been addressed.
- ii. Grateful for the assistance of the secretary and treasurer.
- iii. Regrettably, the Association has had to suspend, curtail, or cancel many necessary activities over the past year.
- iv. On the positive side, we are now able to meet face to face as desired.
- v. The recent experience has raised awareness of the prospects of the future of the Association and in what form it can be managed and sustained.



- vi. Progress has been made with both the military shop and corporate roses where conditions of our engagement with them has been clarified.
- vii. A communication document of how best to determine a Branch or Sub-Branch obligation when managing contraction or closure has been upgraded to include succession planning.
- viii. Document retrieval is underway to enable archiving with the National Library.

4.2 National Secretary

- 4.2.1 Presented by Noel Moulder. Copies issued and the following points highlighted.
 - i. No enquiries re. Association membership.
 - ii. A lack of interest from members to take up Executive positions is affecting the Association.
 - iii. The loss of Sub-Branches continues to be of concern.
 - iv. Website activity has increased quite significantly.
 - v. Contact with other ESO's has declined.
 - vi. Upgrade to Southern Highlands NSW Memorial was the only entry for the Memorial Register.
 - vii. National Sub-Branch Register is maintained but difficult to keep current.
 - viii. Corporate Seal was not used during report period.
 - ix. Year by Year Minute Register is maintained and up to date.
 - x. No amendments to Rules and By-Laws were recorded during report period.
 - xi. The Association's National website was amended and upgraded. Plans are underway to include State pages.
 - xii. During the reporting period 161 items of correspondence were registered with 140 requiring some form of action.
 - xiii. Commemorative activities were limited due to Covid. Small number had limited attendance. National event in Canberra planned for September 2021 did not take place.
 - xiv. Two Executive meetings by Zoom, one face-to-face general meeting and AGM in May 2021. The meeting scheduled for Canberra in September was cancelled.
 - xv. Grant in Aid from DVA for annual Canberra meeting obtained in 2019 has been extended to end of September 2022.

4.3 National Treasurer

- 4.3.1 Presented by Richard Tregear. Copies issued and the following reports were tabled and discussed.
 - i. Summary of Income and Expenditure;
 - ii. Statement of Financial Performance;
 - iii. Statement of Financial Position;
 - iv. Plant and Equipment;



- v. Notes to the Financial Statement;
- vi. Budget for 2022; and
- vii. Audit Report.

4.3.2 The Treasurer outlined each document and explained entries. Members discussed items with the Treasurer who provided satisfactory explanations to items of concern.

4.4 Motion: *That all reports as presented and circulated be taken as read and accepted.*

Moved: R Tregear (TREAS.) **Seconded:** N Freier (QLD) **Motion Carried.**

5. MATTERS ARISING

5.1 There were no matters arising from the tabled reports requiring further discussion.

6. NATIONAL CAPITATION LEVY

6.1 The Association By-Law 7.1 requires the AGM to determine a Capitation Fee for each individual financial Member Association for the following year.

6.2 Motion: *That there be no increase in the National Capitation Levy. It will remain at \$5 per financial member.*

Moved: R Tregear (TREAS.) **Seconded:** B Sonter (TAS) **Motion Carried.**

7. GENERAL BUSINESS

7.1 There were no general business matters requiring further discussion.



8. DATE AND LOCATION OF NEXT MEETING

- 8.1 Pursuant to the motion (5.2.3.1) passed at the National Council meeting, the next Annual General meeting will be held in Canberra, on Monday, 20 March 2023 at a venue to be determined.

9. CLOSE OF MEETING

- 10.1 With no further business, the Chairman closed the meeting at 4:10pm.